

641—83.7 (135) Steering committee. The council shall operate with a steering committee to organize, manage, and coordinate the activities of the council and the component groups. The steering committee may choose to appoint a chairperson.

83.7(1) *Membership of steering committee.* The membership of the steering committee shall consist of the following:

- a.* The co-chairpersons of the council's six component groups;
- b.* The chairperson of the state agency liaison team or designee;
- c.* The community empowerment facilitator or designee;
- d.* The staff person for the early childhood Iowa council; and
- e.* Others as designated by the council.

83.7(2) *Duties of steering committee.* The steering committee's duties shall include the following:

- a.* Identify and discuss information and issues to be addressed by the full council;
- b.* Establish the framework for overall council business, including the calendar of meetings and the agenda for council meetings;
- c.* Facilitate the implementation of the memoranda of agreement among the state agencies described in rule 641—83.10(135);
- d.* Provide organizational, management and coordination support as needed for the activities of the council and the component groups; and
- e.* Ensure that the council addresses its duties and responsibilities as described in this chapter.

83.7(3) *Steering committee actions.* The steering committee may act on behalf of the council as necessary. All decisions the steering committee makes shall be reported back to the ECI council.